



**Indira Gandhi Delhi Technical University for Women**  
**Kashmere Gate, Delhi-110006**  
**Examination Division**

Ref. No. 06(16)/2015-IGDTUW-Exam/

Date : 1<sup>st</sup> July , 2017

**CIRCULAR – NO.- 27/2017/EXAM**

**Subject: - Declaration of Audit Papers by students graduating in 2017**

The result of the End-Semester Examination May-2017 has been declared on 1<sup>st</sup> July, 2017. Students who have earned the minimum number of credits are eligible for the award of degree. All such students who have earned the minimum credits for award of degree but could not clear all the papers and not willing to appear for the re-appear examination may submit the request to the Examination Division in the enclosed application form to consider the subjects with zero credits as Audit Papers for initiating the process for award of degree.

The request to consider the paper as Audit Paper as mentioned above in the enclosed format must be submitted in the Examination Division on or before 14<sup>th</sup> August, 2017.

Dr. Arun Sharma  
Dy. Dean (Examination Affairs)

Copy for kind information to:

- (i) Dean (Academics)
- (ii) Dean (Examination Affairs)
- (iii) All HoDs
- (iv) Dy. Dean (R&C)/ Dy. Dean (Student Welfare)
- (v) M.Tech (Part Time) Co-ordinator/ Additional Co-ordinator
- (vi) Consultant – Examination Affairs
- (vii) PS to Vice-Chancellor – IGDTUW
- (viii) PA to Registrar
- (ix) Incharge (Web Services) with a request to upload on the University website.
- (x) Guard File



**Indira Gandhi Delhi Technical University for Women**  
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**Examination Division**

**Form for Declaration of Audit Papers for Graduating Students**

Dated: - \_\_\_\_\_

Enrollment No. :- \_\_\_\_\_

Name of Student :- \_\_\_\_\_

Programme. :- \_\_\_\_\_ Branch :- \_\_\_\_\_

Year of Graduation: - \_\_\_\_\_

Minimum Credits: - \_\_\_\_\_

Maximum Credits: - \_\_\_\_\_

To,

The Dean of Examination,  
IGDTUW,  
Kashmere Gate,  
Delhi-110006

Sir,

I hereby solemnly state that I have earned \_\_\_\_\_ Credits which are equal to or greater than the minimum number of credits prescribed for being eligible for the award of \_\_\_\_\_ degree. I have appeared for my last End-Term Examination conducted by the University in \_\_\_\_\_ (Month/Year). I have not been successful in earning maximum number of credits assigned and have consciously decided not to appear for the papers in which I have not been able to earn credits. The details of which are as under: -

Sl. No.	Paper Code	Paper Title	Core/Elective	Credits	Credits earned
1					
2					
3					
4					

I therefore request you to kindly issue my Consolidated Mark Sheet & Provisional Certificate/ Original Degree taking into consideration the result declared up to \_\_\_\_\_.

Yours sincerely

Signature of Applicant

E-mail id :- \_\_\_\_\_

Phone No. :- \_\_\_\_\_

Forwarded by Dean/ HoD of the branch  
With Signature Seal and Date